

# **Fox River Study Group**

Minutes of the meeting on January 10, 2007 in Oswego, IL. The meeting was called to order about 9:15 AM.

## **Attendance:**

### **Directors**

Officers Present: P. Anderson, T. Muth, C. Skrukud,

Officers Absent: C. White

Other Directors Present: K. Anderson, S. Andras, K. Rudensiuk, R. Trueblood,

Other Directors Absent: R. Linke,

### **Guests**

D. Doohaluk, R. Hummer, J. Russell, P. Moreau, J. Slowikowski, A. Bartosova,

## **Topics:**

### **Approval of minutes from December 13, 2006**

Motion to approve the minutes by K. Anderson, second by Rudensiuk, approved (Muth abstained).

### **Secretary's Report**

Appointment letters, which are required annually, are due. Skrukud noted that our by-laws require that the FRSG elect officers every three years. P. Anderson will send an email reminder to all the FRSG members that we will have elections at the next meeting. That email will include a reminder of the current list of officers and a copy of the by-laws.

The FRSG will revisit director's insurance at the next meeting.

### **Treasurer's Report**

Muth noted that the balance at the end of December was \$182,546.07; two checks (totaling \$91,223.71) have yet to clear. Muth made a motion to approve payment (\$300 now, \$300 in July) for the web site, second by K. Anderson, approved.

### **Chair's Report**

Skrukud reported that the financial assistance agreement (FAA) with IEPA has arrived. Muth made a motion to sign the FAA, second by Trueblood, approved by all.

Fox Metro is hosting the FREP meeting on January 17; the subject is the FRSG.

It is time for an annual audit; Muth suggested using the same agency as the FRSG used last year. There was consensus agreement by the FRSG.

### **Report from Hey and Associates**

Doohaluk handed out the QAAP for review. The FRSG will review the document and we will discuss it at the February meeting with the expectation the FRSG will sign the QAAP at that time.

## **Model Scenarios Subcommittee**

CMAP is working with a Poplar Creek watershed group to develop a watershed plan for Poplar Creek. The FRSG is considering how to interact with the Poplar Creek group and engage them in the model development. Substantial discussion followed on the role of the model scenarios subcommittee and communication with the whole of FRSG. As a result of the discussion, the FRSG agreed to review the mission statement.

## **Discussion of ISWS Reports**

The FRSG briefly discussed the draft Blackberry and Poplar Creek modeling Phase II, Part 2 reports; there was general agreement that we need an effective executive summary.

There was a short discussion about the tributary watershed delineation, and some suggestions about clearing up information in the legend and identifying the counties.

## **Monitoring Project RFP Subcommittee Report**

The FRSG discussed the role of ISWS in defining the RFP. There was consensus agreement that ISWS should not bid on the RFP; the FRSG wants ISWS to continue in their role as project managers.

## **Schedule of Next Meeting**

The next meeting will take place on February 14, 2007 at 9:00 A.M. in Oswego at the Fox Metro Water Reclamation District offices.

## **Adjourned**

The adjourned about 11:40 AM. Minutes prepared by P. Anderson